



Excellence in Inclusivity & Equity in CPD

This award celebrates individuals or teams who have demonstrated exceptional creativity and innovation in advancing diversity, equity, and inclusion within continuing education. It recognizes groundbreaking initiatives, programs, or processes that have significantly contributed to creating a more inclusive and equitable environment. Examples include developing unique educational activities that promote inclusive and equitable strategies, restructuring programs to better serve diverse populations, or implementing innovative strategies to enhance inclusive and equitable strategies in continuing education for health professionals. Further examples for this award may include:

- Engaging diverse healthcare team members, learners, patients, communities, or other stakeholders in CPD planning.
- Using CE committees to identify and address barriers, bias, or gaps in representation, access, and equity.
- Planning and evaluating CE activities in ways that measure the impact of inclusivity and equity strategies.
- Embedding inclusivity and equity strategies across the overall CE program, not only in individual activities.

Instructions

To ensure completeness, your application **MUST** include the following:

1. Applicant Information
2. Nominee Information
3. Award Narrative & Attachments
4. Verification statements that:
 - a. Nominees represent the organizations referenced in the application.
 - b. If applicable, commercial support was received in accordance with recognized standards (ACCME, ACPE, ANCC, Joint Accreditation, AdvaMed, PhRMA Code, OIG/FDA). Please include verification of disclosure to learners (page from brochure, syllabus, etc.).
5. Nominator Acknowledgment
6. Submission Agreement

Notes:

- The endeavor must have been initiated between January 1, 2025, and July 31, 2026.
- At the time of the application submission, the initiative must have been sufficiently developed to include a report on the impact of the improvement / creative approach.
- You must provide analysis to demonstrate effectiveness or impact.
- Verification that the initiative has not been nominated for another Alliance award given at the same annual conference will be done by the Alliance Awards committee.

Award Narrative & Attachments

The Narrative must be limited to three (3) pages with 1" margins and 11-point font (Arial, Helvetica, Times New Roman, Calibri), single-spaced, and include the following:

1. How the initiative was funded (to include internal budget allocations, or financial and in-kind support).
2. Brief explanation of what prompted the initiative. This may be a description of the "journey"- how the initiative started, how it provided improvement, lessons learned, limitations, and opportunities for future development.
3. Listing of the roles of each stakeholder in the initiative, such as leadership, faculty, and/or staff. If you engaged an outside organization/partner for this endeavor, please describe.
4. How the initiative and its various components are linked to the Alliance's National Learning Competencies and to the inclusivity/equity gap or opportunity that the initiative was designed to address the learning competencies.
5. How the initiative process (or related improvements) will or can be:
 - a. Sustained
 - b. Scaled to a larger group
 - c. Replicated by the nominee or other providers
 - d. Disseminated to the field of others who may leverage this innovation
6. Why this initiative should be considered as a model for excellence in breaking new ground/creativity.

**Optional: attachments (limited to eight (8) pages) which provide additional details related to the endeavor.

Evaluation Criteria

In evaluating nominations in this category, the Awards Committee will consider the following aspects:

1. Completeness and Accuracy of Application:
 - a. Thoroughness and completeness of the application materials.
 - b. Accuracy and reliability of the information provided.
2. Linkage to the [Alliance's National Learning Competencies](#).
3. How the initiative (or related improvements) will or can be sustained, scaled to a larger group, and replicated by the nominee or other providers.
4. Status as a model approach (i.e., an approach worthy of being replicated, or a concept that can be utilized by others).
5. Demonstrated impact, including qualitative and/or quantitative evidence of effectiveness, with a clear plan to publicly disseminate outcomes, lessons learned, tools, or replicable components of the initiative.
6. Lessons learned, limitations, and opportunities for future endeavors, infrastructure, or process development.
7. Innovation in the approach, with clear evidence that inclusivity and equity principles were intentionally incorporated into the initiative's planning, implementation, evaluation, and/or improvement.

Conflict of Interest Mitigation

Members of the Awards Committee shall recuse themselves from discussions and decisions involving nominations for which they are an employee of the nominee or a financial supporter of the nomination.

Use of AI

Generative AI use is permitted; authors attest to the accuracy of all content submitted.

Recognition

This award, if a submission is selected, will be presented to the winning qualified applicant at the Alliance 2027 Annual Conference (February 18-21, 2027). The winning applicant will receive a plaque, one complimentary annual conference registration, the opportunity to submit an e-poster, and the option to submit an *Almanac* article about the project.